

# FRANKLIN COUNTY EMERGENCY MANAGEMENT

## JOB ANNOUNCEMENT

**POSITION:** PROGRAM COORDINATOR  
**LOCATION:** FRANKLIN COUNTY EMERGENCY MANAGEMENT  
**SALARY:** STARTING AT \$4,487 PER MONTH PLUS BENEFITS  
**OPEN:** November 20, 2017  
**CLOSES:** December 22, 2017

### ***BRIEF DUTIES AND RESPONSIBILITIES:***

Serves as one of the program coordinators for the agency on preparedness activities associated with the Hanford Site and Energy Northwest Nuclear Power Plant. Responsibilities include developing, conducting and evaluating training and exercise programs for first responders, emergency workers, volunteers and the general public. Completing scope of work requirements for the Hanford Site and Energy Northwest Nuclear Power Plant programs. Maintaining the operations of the Franklin County Emergency Coordination Center.

### ***ESSENTIAL QUALIFICATIONS:***

Four year degree with courses relating to emergency management or a related field. Previous background in planning, teaching or training may be substituted on a year for year basis. Knowledge of principles and practices of emergency management related to preparedness, planning, training and exercises. Computer literacy and proficiency in Microsoft office. Ability to work independently and have flexible work hours.

**FOR APPLICATION CONTACT:** *Franklin County Emergency Management*  
*1011 E. Ainsworth St.*  
*Pasco, WA 99301*  
*(509) 545-3546*

Or download at [www.franklinem.org/jobs](http://www.franklinem.org/jobs)

**Applications and resumes must be received by 5:00 p.m., December 22, 2017 and can be emailed to [sdavis@co.franklin.wa.us](mailto:sdavis@co.franklin.wa.us)**

***\*\* All Applicants must submit and application and resume***

**SELECTION BASED ON QUALIFICATION, ORAL INTERVIEW, TESTING AND BACKGROUND CHECK.**