

Franklin County Emergency Management

Meeting Minutes

April 19th, 2018

I. Call to Order

Chairman Patti Bailie called the meeting to order at 3:34 p.m. at the FCEM Office.

Council Present

Patti Bailie, City of Mesa
Craig Maloney, City of Pasco
Chris Schulte, City of Connell
Brad Peck, Franklin County

Council Absent

David Wooten, City of Kahlotus
Bob Koch, Franklin County
Bob Metzger, City of Pasco

Staff Present

Sean Davis, Director

Guests

None

II. Approval of Minutes

Craig Maloney moved to approve the board minutes from the January 18, 2018 meeting. Chris Schulte seconded the motion. **Motion Carried**

III. Approval of Vouchers

Chris Schulte moved to approve voucher 102165 thru 102209 for \$57,758.94, Craig Maloney seconded the motion. **Motion Carried**

IV. Budget Recaps

- a. The Radiological Emergency Preparedness program grant contract is 75% through its contractual period and is 70% expended. We are anticipating possible "gap funding" availability and will try to replace some laptops, add some radiation detection equipment and inventory system and a supplement for Benefits shortfall.

The board was briefed on the Department of Energy grant. The program grant contract is 50% through its contractual period and is 47% expended. The 2017-18 grant award is the same amount as last year's grant - \$140,724.

The Board was briefed that the Emergency Management Performance Grant. FCEM received the expected amount of \$50,351.00 for this grant. The program grant contract is 67% through its contractual period and is 56% expended. We are anticipating on utilizing some of these grant funds to print some Emergency Resource Guide books and replenish printer toner cartridges which are both large expenses.

The Board was briefed on the Jurisdiction Budget. The 2018 Jurisdiction Assessment amount remained the same at \$20,719.09, recognizing the individual jurisdictional amounts change based on population. The Local Jurisdiction budget is used as match for the EMPG federal grant. We are 25% through the budget cycle for this fund and 26% expended.

- b. The board was briefed that the Homeland Security 2016 grant. The SHSP '16 funds have to expended and billed by August 2018. Two of the three main projects are still waiting to be expended and they are the Response Force Training training and the Crime Scene Van. We are 79% through the grant cycle and have expended 40% of the grant dollars.
- c. The board was briefed that FCEM has awarded a contract for the Hazard Mitigation Planning for \$25,456. The contractor is working on the final draft/comment period. 40% of the grant has been expended and the contract ends in August 2018.

V. New Business

- a. Craig Maloney motioned to add discussion and approval of an MOU between Franklin County Emergency Management and Franklin County Public Works for the Columbia Generating Station. Brad Peck seconded the motion. **Motion Carried**
 - The Board discussed the MOU as presented. Brad Peck moved to approve the MOU as presented and authorize the Chairman to sign the document. Chris Schulte seconded the motion. **Motion Carried**
- b. The board discussed the positions for the FCEM Board and tabled the topic until the October board meeting to open the discussion for elections.
- c. The Director briefed the board on the March 27 Nuclear Plant exercise that was evaluated by FEMA Region X. We cleared out all outstanding issues from previous exercises and only have a handful of suggestions for improvement. Once a final report is provided by FEMA RX, Sean Davis will send the report to the board.
- d. The Director briefed the board about participating in the Pasco School District Security Assessment that was done school district wide on March 15th and 16th.
- e. The Director briefed the FCEM Board on the 10th Civil Support Team's (CST) exercises that will be held the week of April 23rd through the 26th. The 10th CST will be conducting a Biological based exercise at the Port of Pasco near the FCEM Office and in the warehouses in Big Pasco.
- f. The Director briefed the FCEM Board on the status of the Response Task Force (RTF)

equipment that was provided by Homeland Security. Pasco and Franklin Fire District #3 have now received all of their equipment. The next area of focus will be to provide North Franklin Hospital District with some equipment, hopefully 3 full sets of RTF equipment.

- g. The Director briefed the FCEM Board on the latest upgrades in the Emergency Coordination Center ECC/EOC. The Lighting and carpeting projects were completed.

V. Unfinished Business

The Director briefed the FCEM Board on the status of the Hazard Mitigation Plan process. Public meetings were held in Pasco and Connell on the 13th and 14th of March respectively. A 1st draft of the document completed prior to the public meetings and was the main topic for those meetings. April 24th will be the meeting to discuss the final draft before submittal to the State and FEMA for approval.

VII. Comments and Questions

The board discussed consent agenda items and asked the Director to incorporate allowable items from our agenda into a consent agenda to help expedite that portion of our agenda.

VIII. Next Meeting Date


Thursday, July 19, 2018, at 3:30 p.m.

IX. Adjournment

Craig Maloney moved to adjourned the meeting at 4:11 p.m., Chris Schulte seconded the motion. **Motion Carried**



SEAN T. DAVIS
Secretary to the Council


RATTI BAILIE ROBERT MEIZER

COI CHAIRMAN