

Franklin County Emergency Management

Meeting Minutes

April 20th, 2017

I. Call to Order

Secretary Sean Davis called the meeting to order at 3:32 p.m. at the FCEM Office.

Council Present

Bob Koch, Franklin County
Brad Peck, Franklin County
Dave Hare, City of Pasco (Alternate)
Matt Watkins, City of Pasco (via phone)
Chris Schulte, City of Connell

Council Absent

David Wooten, City of Kahlotus
Patti Bailie, City of Mesa

Staff Present

Sean Davis, Director, current Chair and Vice-Chair were unavailable so the Secretary to the board ran the meeting through consensus of the board members present.

Guests

None

II. Approval of Minutes

Bob Koch moved to approve the board minutes from the January 19, 2017 meeting. Chris Schulte seconded the motion. **Motion Carried**

III. Approval of Vouchers

Brad Peck moved to approve voucher 101991 thru 102040 for \$35,225.67 Chris Schulte seconded the motion. **Motion Carried**

IV. Budget Recaps

- a. The Radiological Emergency Preparedness program grant contract is 75% through its contractual period and is 70% expended. FCEM is waiting to hear from EFSEC whether or not the FCEM 4-year budget for this grant is/isn't approved as submitted. FCEM has a list of projects to submit IF there is any supplemental funding available from the 2016/17 grant.

The board was briefed on the Department of Energy grant. The program grant contract is 50% through its contractual period and is 47% expended. The 2016-17 grant award is the same amount as last year's grant - \$140,724.

The Board was briefed that the Emergency Management Performance Grant. FCEM received the expected amount of \$49,969.00 for this grant. The program grant contract is 67% through its contractual period and is 44% expended. We are anticipating on utilizing some of these grant funds to install the backup generator and purchase audio/visual equipment for the ECC. It was noted that the percent of the contract period was out of sync because the grant time frame was so long, but FCEM only received the grant a few months ago.

The Board was briefed on the Jurisdiction Budget. \$4228.75 has been spent as of March 31st (20%) and we are 25% through the budget cycle. remained at the end of December. With board approval, we are anticipating on utilizing these funds to upgrade the phone system, install the backup generator and purchase audio/visual equipment for the ECC.

- b. The board was briefed that the Homeland Security 2016 grant. Pasco Police has the majority of the funding allocated for a Crime Scene Investigation vehicle. Additional funds are available for Training, CodeRED renewal and a small amount for grant administration. We are 29% through the grant cycle with less than 1% spent.
- c. The board was briefed that FCEM has received the Hazard Mitigation Planning for \$25,456 and the Chairman has signed the contract. The kickoff meeting for this planning grant started in Connell at the local fire chiefs meeting on 04/19/2017. The FCEM board was given a presentation with discussion on HMP mitigation projects and hazard priorities reclassification discussions taking place. The board was additionally briefed on the process and discussion topics for modifications to the plan to include the CWPP, recent fires, floods etc.

V. New Business

- a. The board was briefed on the flooding/road damage throughout the county. The governor signed proclamations of emergency for Washington State and numerous counties, of which Franklin was one of them. South Columbia Basin Irrigation District, the City of Connell and Franklin County all experienced significant damage. We are well into the process of attempting to get Federal dollars to help offset this extraordinary expense. Typical support for these type of emergencies is about a 75% cost recovery from the Federal Government.
- b. The board was briefed on the process for updating the Franklin County Hazard Mitigation Plan. The Community Wildfire Protection Plan (CWPP) will be incorporated into this update, as well as the recent emergencies that we have experienced (Kahlotus/Flooding/Palouse Falls etc.) This plan meets the Federal requirement to receive mitigation funding for natural disasters. The board was given a Mitigation Plan Briefing and asked for input, suggestions and discussion. There was concurrence that we need to ensure we include the CWPP, flooding, earthquake, land slide and fires in the north county. The board also reviewed and discussed the current mitigation projects in the plan. It was suggested to ensure we include responders on this update and remove all projects that have been completed or are simply not a priority or obtainable anymore.

- c. The board was briefed on the revision process for Emergency Support Function (ESF) – 9 for Search and Rescue. The Pasco Police Department will be responsible for SAR in the City of Pasco and the Franklin County Sheriff’s Office will be responsible for the rest of the county and cities.
- d. The Director recapped the current situation with Fire District #5. The District’s Chief sent an email to a large group of people/agencies to include Senator Brown and Congressman Newhouse. Most of the claims were the same items that were sent to Senator Cantwell’s office. The issue with the Master Mutual Aid Agreement raised by Mr. Thornhill was discussed. The MMAA is an All Hazards Agreement that may/may not include the REP Program. Use for the REP program would be at the discretion of the jurisdiction having response authority. The Director stated that the issue between the State Department of Health and Labor and Industries. The board instructed the Director to reply to the email stating that there isn’t any new arguments, we do agree that L&I needs to pursue new standards with the Department of Health, and if you choose to pursue that, feel free to express that we concur.
- e. The FCEM Board reviewed the WebEOC agreement with the Washington State Military Department, Emergency Management Division. Additionally, the use and importance of the WebEOC program was explained to the FCEM Board. Brad Peck moved to approve the Director and/or Chairman to sign the agreement. Bob Koch seconded the motion.
Motion Carried
- f. The FCEM Board was asked to move the next scheduled meeting to July 13, 2017 at the same time and place. Brad Peck moved to approve the date change. Bob Koch seconded the motion. **Motion Carried**

VI. Unfinished Business

- a. The board was briefed on the status of the Wagenaar Center project. The Director briefed the board on the status of the main projects:
 - Phone System Upgrade – project is complete with just minor issues to resolve
 - i. Voice Mail
 - ii. Button programming for regular lines and CGS-DOE specific lines.
 - ECC Audio/Video project – project is 60% complete. Main infrastructure has been installed costing roughly \$8000. TVs/projectors still need to be purchased and installed.
 - Generator Status – quotes are being sent for two phases:
 - i. Rewire electrical run to switch over box from 3-phase to single phase so CAT generator can be used to run ECC lights.
 - ii. Install CAT and wire CAT generator

VII. Comments and Questions


None

VIII. Next Meeting Date

Thursday, July 13, 2017, at 3:30 p.m.

IX. Adjournment

Brad Peck moved to adjourned the meeting at 4:35 p.m. Chris Schulte seconded the motion. **Motion Carried**



SEAN T. DAVIS
Secretary to the Council



PATTI BAILIE
CHAIRMAN