

Franklin County Emergency Management

Meeting Minutes

October 17th 2019

I. **Call to Order**

Chairman Patti Bailie called the meeting to order at 3:30 p.m. at the FCEM Office.

Council Present

Ed Dunbar, City of Pasco
Craig Maloney, City of Pasco
Patti Bailie, City of Mesa
Ken Woffenden, City of Connell
Bob Koch, Franklin County
Brad Peck, Franklin County

Council Absent

David Wooten, City of Kahlotus

Staff Present

Sean Davis, Director

Guests

Paul Cook, Citizen

II. **Approval of Agenda**

Brad Peck requested the approval of the agenda to be separated from the approval of the consent agenda. Bob Koch moved to approve the Consent Agenda, with Brad Peck's recommendation. Ed Dunbar seconded the motion. **Motion Carried Unanimously**

III. **Approval of Consent Agenda**

- a. Approval of Board Minutes from July 18, 2019
- b. Approval of Voucher Numbers **102440** thru **102483** in the amount of **\$77,891.45**
- c. Approval of Program/Budget Recaps
 - Columbia Generating Station Nuclear Program
 - Department of Energy - Hanford Program
 - Emergency Preparedness Program Grant
 - Jurisdiction/Local Funding Program
 - Homeland Security Program Grants
 - State Homeland Security Programs (SHSP)
 1. SHSP 2017
 2. SHSP 2018
 - Sean Davis answered questions from the board and briefed them that FCEM has received the SHSP 2019 contract and the 2019 Emergency

Preparedness Program Grant contract.

Bob Koch moved to approve the Consent Agenda as presented. Ed Dunbar seconded the motion. **Motion Carried Unanimously**

III. **New Business**

- a. The Director presented the FCEM Board with the 2019 Budget Amendment B request. There was an increase of \$6,129 awarded from the DOE contract. Brad Peck moved to approve the 2019 Budget Amendment B request as presented. Craig Maloney seconded the motion. **Motion Carried Unanimously**
- b. The Director presented the FCEM Board with an inventory disposal request for two old CISCO network switches – property tags 000353 and 000354, and a broken digital camera – no tag #. Brad Peck moved to approve the disposal request as presented. Craig Maloney seconded the motion. **Motion Carried Unanimously**
- c. The Director presented the FCEM Board with the 2020 Jurisdiction Assessment proposal. Bob Koch moved to approve the 2020 Jurisdiction Assessment proposal as presented. Craig Maloney seconded the motion. **Motion Carried Unanimously**
- d. The Director presented the FCEM Board with the Consumer Price Index data from August 2019 for discussion on a Cost of Living Adjustment (COLA). Bob Koch moved to approve a 2.6% COLA. Ed Dunbar seconded the motion. **Motion Failed 2 – yes (Koch and Peck), 3 – no (Maloney, Bailie, Woffenden), 1 – abstain (Dunbar)**

Craig Maloney moved to approve a 3% COLA. Patti Bailie seconded the motion. **Motion Carried 5 – yes, 1 – no (Peck)**
- e. The Director presented the FCEM Board with the 2020 Medical Benefits cost breakout. Craig Maloney moved to approve the 2020 Medical Benefits at \$1425 per employee. Ed Dunbar seconded the motion. **Motion Carried Unanimously**
- f. The Director presented the FCEM Board with the 2020 Agency Budget proposal. Bob Koch moved to approve the 2020 Agency Budget proposal. Craig Maloney seconded the motion. **Motion Carried 5 – yes, 1 – no, (Peck)**
- g. The Board instructed the Director to research salaries, benefits and agency contributions for similar emergency management agencies across the state for comparative purposes.

IV. Unfinished Business

- a. FCEM Board Elections
Current Positions:
- Chairman – Patti Bailie
 - Vice Chairman – Bob Gear (replaced Bob Metzger)
- b. The FCEM Inter-local Agreement will need to be reviewed and will expire December 2020

VII. Comments and Questions

VIII. Next Meeting Date

Thursday, January 16, 2020, at 3:30 p.m.

IX. Adjournment

Chairman Patti Bailie adjourned the meeting at 4:37 pm



SEAN T. DAVIS
Secretary to the Council



PATTI BAILIE
CHAIRMAN