

Franklin County Emergency Management

Meeting Minutes

July 17th 2020

I. Call to Order

Chairman Patti Bailie called the meeting to order at 3:31 p.m. via ZOOM Meeting

Council Present via ZOOM Meeting/Conference Call

Bob Gear, City of Pasco
Craig Maloney, City of Pasco
Patti Bailie, City of Mesa
Ken Woffenden, City of Connell
Bob Koch, Franklin County
Brad Peck, Franklin County

Council Absent

David Wooten, City of Kahlotus

Staff Present

Sean Davis, Director

Guests

None

II. Approval of Agenda

Craig Maloney moved to approve the Agenda. Bob Koch seconded the motion.
Motion Carried Unanimously

III. Approval of Consent Agenda

- a. Approval of Board Minutes from January 16, 2020
- b. Approval of Voucher Numbers **102522** thru **102597** in the amount of **\$162,438.16**
- c. Approval of Program/Budget Recaps
 - Columbia Generating Station Nuclear Program
 - Gap Funding Increase - **\$64,950**
 1. 30 - Ludlum Model 26-1s
 2. 325 - Direct Read Dosimeters
 3. 26 - Custom Foam for Ludlum 26-1s
 4. 4 - Cases for Ludlum 26-1s
 5. 4 - Laptops for staff
 - Department of Energy - Hanford Program
 - New Contract Proposal Submitted
 - Emergency Preparedness Program Grant - FEMA
 - EMPG
 - EMPG Supplemental - **\$17787**

- Jurisdiction/Local Funding Program
 - Homeland Security Program Grants
 - State Homeland Security Programs (SHSP)
 1. SHSP 2018
 2. SHSP 2019
 3. SHSP 2020 - **\$60202 + \$19852** (Elections Security)
 - Sean Davis answered questions from the board and briefed them that FCEM received “gap funding of \$64,950 from CGS, \$17,787 from EMPG-s CARES Funding, the DOE 2021 grant has been submitted, and we received our award numbers for SHSP 2020.
- d. Inventory Disposal
- 4 - Lenovo tablets \$2200 ea.-07/2014 P-Tags: 000422, 000438, 000439, 000442
 - Design-Jet T2300 HP Plotter \$9930-06/2012 P-Tag 000417

There was discussion on this item: The Board instructed the Director to state this as a “request for the “Authority to Surplus Inventory” and ensure the Director follows the Asset and Equipment Policy.

Bob Koch moved to approve the Consent Agenda as presented. Brad Peck seconded the motion. **Motion Carried Unanimously**

III. New Business

- a. The Director briefed the proposed budget amendment increase of \$162,791. The increase reflects additional funding from: CGS/REP - \$64,950, EMPG-s - \$17,787, SHSP '20 - \$80,054. The board was presented the proposed expense and revenue breakouts. Bob Gear moved to approve the budget amendment as presented. Brad Peck seconded the motion. **Motion Carried Unanimously**
- b. The Director briefed the board on FCEM's 2019 accomplishments and status of the COVID-19 response and ECC activation.
- The Director briefed the board on the 2019 Director's Report/Recap. The Director emphasized the amount of exercises that were conducted and amount of training that was given throughout the county.
 - The Director briefed the board on the response to the COVID-19 Pandemic. The Director emphasized how the FCEM staff has gone above and beyond taking on extra work and tasks to help ensure full support of BFHD and keep our program/grant requirement fulfilled. Key highlights of FCEM involvement with BFHD was listed:
 - i. Planning Items
 1. Isolation and Quarantine Plan
 2. Situation Report Generation and Info. Distribution
 3. National Guard Liaison and Food Distribution
 4. Multiple, multiple, multiple planning groups/web meetings
 5. HAPO/Toyota Testing Site Logistics/Support

- ii. PPE Order and Distribution
 - 1. Locally Donated PPE – 79,051
 - 2. Locally made & donated Cloth Masks & Face shields – 5,045
 - 3. SEOC PPE – 895,664 units of equipment to 50 entities
- iii. Federal Mask Distribution Program - 200% above Federal Poverty Level
 - 1. 22 Agencies distributed – 146,500
 - 2. 31,500 distribute in a drive thru giveaway
- iv. Receipt of an additional 20,000 cloth masks to be distributed to local businesses in Franklin County.

IV. **Unfinished Business**

- a. None

VII. **Next Meeting Date**

Thursday, October 15, 2020, at 3:30 p.m.

IX. **Adjournment**

Chairman Patti Bailie adjourned the meeting at 4:08 pm



SEAN T. DAVIS
Secretary to the Council



Bob Gear
CHAIRMAN