

Franklin County Emergency Management

Meeting Minutes

October 15th 2020

I. Call to Order

Chairman Patti Bailie called the meeting to order at 3:31 p.m. via ZOOM Meeting. Chairman Bailie turned over agenda control to Chief Dunbar

Council Present via ZOOM Meeting/Conference Call

Ed Dunbar, City of Pasco
 Craig Maloney, City of Pasco
 Patti Bailie, City of Mesa
 Ken Woffenden, City of Connell
 Bob Koch, Franklin County
 Brad Peck, Franklin County

Council Absent

David Wooten, City of Kahlotus

Staff Present

Sean Davis, Director

Guests

None

II. Approval of Agenda

Bob Koch moved to approve the Agenda. Ken Woffenden seconded the motion.
Motion Carried Unanimously

III. Approval of Consent Agenda

- a. Approval of Board Minutes from January 16, 2020
 - b. Approval of Voucher Numbers **102598** thru **102634** in the amount of **\$41,705.85**
 - c. Approval of Program/Budget Recaps
 - Columbia Generating Station Nuclear Program
 - Department of Energy - Hanford Program
 - New Contract Proposal Submitted
 - Emergency Preparedness Program Grant (EMPG)
 - EMPG Supplemental
 - Homeland Security Program Grants
 - State Homeland Security Programs (SHSP)
 1. SHSP 2018
 2. SHSP 2019
- Jurisdiction/Local Funding Program

- No questions from the Board.

Bob Koch moved to approve the Consent Agenda as presented. Craig Maloney seconded the motion. **Motion Carried Unanimously**

III. New Business

- a. The Board was presented the inventory disposal list for this quarter. Laptop tag number 000369 with no value. Craig Maloney moved to approved disposal of presented equipment. Bob Koch seconded the motion. **Motion Carried Unanimously.**
- b. The Director reported that there were no additional changes/edits to the Interlocal Agreement. The document needs to be signed before the end of the year. The document will be sent to all member jurisdictions for approval from their boards/councils.
- c. The Director reported to the board that an employee will be promoted into the Deputy Director position that has been vacant since 2014. Additionally, interviews have been scheduled to replace the Program Coordinator position that is open.
- d. The Director briefed the 2021 Jurisdiction Assessment. It was asked where the Assessment amount originated. The Director reported that he didn't know, but the amount hasn't changed since 1995. The Board wanted confirmation that the amount is meeting grant requirements and verify amount is appropriate. Brad Peck moved to approve the 2021 Jurisdiction Assessment as presented. Patti Bailie seconded the motion. **Motion Carried Unanimously**
- e. The Director presented the board with Consumer Price Indexes of Pacific Cities West B/C for reference. Patti Bailie moved to approve a 2% COLA. Bob Koch seconded the motion. **Motion Carried Unanimously**
- f. The Director presented the board with the Salary Schedule/Scale for 2021, which will be corrected to reflect a 2% COLA from step A onwards.
- g. The Director presented the board with the WCIF document reflecting the 9.65% increase in medical costs. Craig Maloney moved to keep the current medical allocation at \$1425 per employee/per month. Brad Peck seconded the motion. **Motion Carried Unanimously**
- h. The Director presented the board with the proposed 2021 Budget. Patti Bailie moved to approve the FCEM 2021 Budget Proposal 1 as presented. Brad Peck seconded the motion. **Motion Carried Unanimously**

IV. Unfinished Business

a. None

VII. Next Meeting Date


Thursday, January 21, 2021, at 3:30 p.m.

IX. Adjournment

vice Chairman Patti Bailie adjourned the meeting at 4:32 pm



SEAN T. DAVIS
Secretary to the Council



Bob Gear
CHAIRMAN

for
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