

Franklin County Emergency Management

Meeting Minutes

July 15th 2021

I. Call to Order

Board Member, Craig Maloney called the meeting to order at 3:31 p.m. at the FCEM Office.

Council Present Virtually

Patrick Reid, City of Pasco
Craig Maloney, City of Pasco
Ken Woffenden, City of Connell
Clint Didier, Franklin County
Rocky Mullen, Franklin County

Council Absent

David Wooten, City of Kahlotus
Patti Bailie, City of Mesa

Staff Present

Sean Davis, Director

Guests

None

II. Approval of Agenda

Pat Reid moved to approve the Agenda. Ken Woffenden seconded the motion.
Motion Carried Unanimously

III. Approval of Consent Agenda

- a. Approval of Board Minutes from January 21, 2021
- b. Approval of Voucher Numbers **102705** thru **102742** in the amount of **\$207,291.77**
 - Approval of Program/Budget Recaps
 - Columbia Generating Station Nuclear Program
 - Department of Energy - Hanford Program
 - Emergency Preparedness Program Grants - FEMA
 - Jurisdiction/Local Funding Program
 - Homeland Security Program Grants
 - State Homeland Security Programs (SHSP)
 1. SHSP 2019
 2. SHSP 2020

There were no questions/comments

Clint Didier moved to approve the Consent Agenda. Patrick Reid seconded the motion. **Motion Carried Unanimously**

III. New Business

- a. 2021 Budget Amendment A increase of \$56,238 from \$699,468.09 to \$755,706.09 was present for approval to the board. Funds were received from the CGS/REP program gap funding to purchase a 2021 Chevrolet Silverado 1500 WT and 6 Computers for staff/ECC. Ken Woffenden moved to approve the amended 2021 Budget as presented. Patrick Reid seconded the motion. **Motion Carried Unanimously**
- b. Sean Davis reported that the FCEM-ECC is back to normal operations. FCEM is still supporting the Health District, but at a much reduce level.

V. Unfinished Business

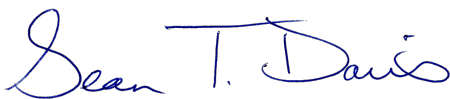
- a. Sean Davis recapped the response received from the Municipal Research and Services Center (MRSC) about the signatory authority questions pertaining to MOUs/contracts/leases and grant/funding. The Board instructed the Director to revise/update the FCEM By-Laws to clarify the signatory authority allowing the Director of FCEM to sign these documents with the caveat that the Board will be notified/briefed, if not prior to signing the documents, at the next Board meeting. The Director will make the modifications and present the amended By-Laws at the October 21st Board meeting.
- b. Sean Davis briefed the Board on the current status of the medical packages available for FCEM. The best rates were from the Washington Counties Insurance Fund (WCIF), which we are currently enrolled and from the Public Employees Benefits Board (PEBB). There was minimal difference the employees in cost, but the WCIF package offered a more robust coverage package.
The current medical benefit for FCEM employees is set at \$1425/mo. per employee. This amount has not been increased since 2019 and each year since 2019 roughly averaged a 6% increase in cost. Additionally, a state imposed Long Term Care coverage is now being imposed on employees. The LTC coverage is anticipated to cost between \$125 - \$175 a month per employee.

VI. Next Meetings:

Thursday, October 21, 2021 at 3:30 p.m.

VII. Adjournment

Ken Woffenden moved to adjourned the meeting at 3:59 pm. Rocky Mullen seconded the motion. **Motion Carried Unanimously**



SEAN T. DAVIS
Secretary to the Council



Bob Gear
CHAIRMAN