

Franklin County Emergency Management

Meeting Minutes

October 20<sup>th</sup> 2022

I. Call to Order

Chairman Bob Gear called the meeting to order at 3:40 p.m.

Council Present

Bob Gear, City of Pasco  
Ken Woffenden, City of Connell  
Cade Scott, City of Mesa  
Clint Didier, Franklin County (virtual)  
Blanche Barajas (virtual)

Council Absent

Rocky Mullen, Franklin County  
Janelle Romeike, City of Kahlotus

Staff Present

Sean Davis, Director  
Chris Lee, Deputy Director

Guests

None

II. Approval of Agenda

Ken Woffenden moved to approve the agenda. Cade Scott seconded the motion.

**Motion Carried Unanimously**

III. Approval of Consent Agenda

- a. Board Minutes from July 21, 2022
- b. Voucher Numbers **102862** thru **102903** in the amount of **\$96,004.82**
- c. Program/Budget Recaps
  - Columbia Generating Station Nuclear Program
  - Department of Energy - Hanford Program
  - Emergency Preparedness Program Grants (EMPG)
  - Jurisdiction/Local Funding Program
  - Homeland Security Program Grants
    - State Homeland Security Programs (SHSP)
      1. SHSP 2021

Cade Scott moved to approve the Consent Agenda a-c as presented. Blanche Barajas seconded the motion. **Motion Carried Unanimously**

**IV. New Business**

- a. **2022 Budget Amendment C**
  - Ken Woffenden moved to approve the 2022 Amendment C increasing the 2022 Budget by \$74,843 as presented. Cade Scott seconded the motion. **Motion Carried Unanimously**
- b. **2023 Jurisdiction Assessment**
  - Cade Scott moved to approved the 2023 Jurisdiction Assessment of \$20,709.09 as presented. Ken Woffenden seconded the motion. **Motion Carried Unanimously**
- c. **Medical Benefits Allocation**
  - Ken Woffenden moved to approve a \$200 increase to the Benefits Allocation from \$1675/mo. per employee to \$1875/mo. per employee. Cade Scott seconded the motion. **Motion Carried Unanimously**
- d. **2023 COLA Allocation**
  - Blanche Barajas moved to approve a 5% COLA increase for 2023. Ken Woffenden seconded the motion. **Motion Carried with a 4-1 vote.** Clint Didier was the opposing vote.
- e. **2023 Budget**
  - Ken Woffenden moved to postpone approval of the 2023 Budget until the budget can be adjusted for the 5% COLA and then be presented to the FCEM Board for approval. Cade Scott seconded the motion. **Motion Carried Unanimously**
  - Cade Scott moved to have a Special Board meeting on November 3<sup>rd</sup>, 2022, at 3:30p.m., to approve the 2023 FCEM Budget. Blanche Barajas seconded the motion. **Motion Carried Unanimously**
- f. **FEMA Radiological Emergency Plan for Franklin County**
  - Chris Lee briefed the FCEM Board on the Radiological Emergency Plan for Franklin County. Cade Scott moved to approve Resolution 10-22 REP Plan as presented authorizing the FCEM Board Chair to sign the resolution. Clint Didier seconded the motion. **Motion Carried Unanimously**

**V. Unfinished Business**

- a. None

**VI. Next Meeting Dates**

**Thursday, November 03, 2022 at 3:30 p.m.**  
**Thursday, January 19, 2023 at 3:30 p.m.**  
**Thursday, April 20, 2023 at 3:30 p.m.**  
**Thursday, July 20, 2023 at 3:30 p.m.**

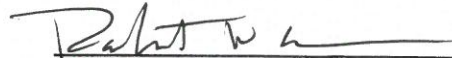
**Thursday, October 19, 2023 at 3:30 p.m.**

**IX. Adjournment**

Cade Scott moved to adjourn the meeting. Blanche Barajas seconded the motion.  
**Motion Carried Unanimously.** Chairman Bob Gear adjourned the meeting at 4:17 p.m.



SEAN T. DAVIS  
Secretary to the Council



Bob Gear  
CHAIRMAN