

# Franklin County Emergency Management

## Meeting Minutes

**April 20<sup>th</sup> 2023**

### **I. Call to Order**

Chairman Bob Gear called the meeting to order at 3:31 p.m.

#### **Council Present**

Bob Gear, City of Pasco  
Ken Woffenden, City of Connell  
Cade Scott, City of Mesa  
Clint Didier, Franklin County (virtual)

#### **Council Absent**

Janelle Romeike, City of Kahlotus  
Rocky Mullen, Franklin County  
Blanche Barajas

#### **Staff Present**

Sean Davis, Director  
Chris Lee, Deputy Director

#### **Guests**

None

### **II. Approval of Agenda**

Cade Scott moved to approve the agenda. Ken Woffenden seconded the motion.

**Motion Carried Unanimously**

### **III. Approval of Consent Agenda**

- a. Board Minutes from January 19, 2023
- b. Approval of Voucher Numbers 102928 thru 102957 in the amount of \$50,994.08
- c. Approval of Program/Budget Recaps
  - Columbia Generating Station Nuclear Program
  - Department of Energy - Hanford Program
  - Emergency Preparedness Program Grants (EMPG)
  - Jurisdiction/Local Funding Program
  - Homeland Security Program Grants
    - State Homeland Security Programs (SHSP)
      1. SHSP 2022
  - No questions from the Board

Cade Scott moved to approve the agenda. Ken Woffenden seconded the motion.  
**Motion Carried Unanimously**

#### **IV. New Business**

- a. The FCEM Director briefed the board on receiving an additional \$24,224 from the EMPG program to purchase a new reception center trailer - \$11,824, 2 Laptops for the JIC - \$3900 and 3 workstations for the EOC - \$8500
- b. The FCEM Director briefed the board on receiving an additional \$37,510 in funding from the REP Program to purchase a new ¾ - 1 ton pickup and \$2,510 for calibration of OSL dosimetry
- c. The FCEM Director briefed the board on the proposed Budget Amendment B, which increased the overall budget by \$61,734. Ken Woffenden moved to approved the FCEM Agency Budget Amendment B as presented with the increase of \$61,734 from the additional grant funding covered in IV. New Business, a. and b. Cade Scott seconded the motion. **Motion Carried Unanimously**
- d. The FCEM Director asked the board for permission to surplus/sell/trade in the agency's 2007 GMC pickup and 10' cargo trailer as part of the purchase package for a new ¾ - 1 ton truck. Cade Scott made a motion to authorized the Director to trade in the 2007 GMC pickup as part of the purchase package of the new truck and transfer ownership of the 2009 Haulmark Trailer to either Connell Fire, Pasco Fire or North Franklin Hospital District. Ken Woffenden seconded the motion. **Motion Carried Unanimously**
- e. The FCEM Director asked the board for authorization to purchase a new ¾ - 1 ton truck. Ken Woffenden made a motion to authorized the Director to trade in the 2007 GMC pickup as part of the purchase package of a new truck, use the REP Program funding and utilize Jurisdiction Agency funds for the remaining balance if any owed. Cade Scott seconded the motion. **Motion Carried Unanimously**
- f. The FCEM Director asked the board for authorization to transfer property to the North Franklin Hospital District and Fire District #1. The property consists of the following computer equipment:
  - Dell Laptop 5520 – GC9JNQ2, Tag **000477**, 07/12/2018, \$2,302 new
  - Dell Laptop 5520 – 10LLNQ2, Tag **000478**, 07/12/2018, \$2,302 new
  - DELL Precision 5820 XCTO BASE Tower, JNKVTQ2, Tag **000479**, 07/12/2018, \$1,777.88 new
  - DELL Precision 5820 XCTO BASE Tower, JNKXTQ2, Tag **000483**, 07/12/2018, \$1,777.88 new
  - DELL Precision Tower, 8ZJ94Z2, Tag **000505**, 08/21/2019, \$3,239.51 newCade Scott moved to approve the transfer of the listed equipment. Clint Didier seconded the motion. **Motion Carried Unanimously**

#### **V. Unfinished Business**

- a. The Board discussed the election of a new Chairman. Ken Woffenden

moved to elevate Rocky Mullen from Vice Chairman to Chairman, and seek a new Vice Chairman at the next meeting. Clint Didier seconded the motion. **Motion Carried Unanimously**

VI. **Next Meeting Dates**

**Thursday, July 20, 2023 at 3:30 p.m.**

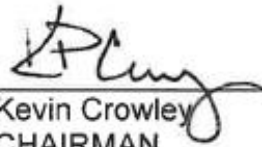
**Thursday, October 19, 2023 at 3:30 p.m.**

IX. **Adjournment**

Cade Scott moved to adjourn the meeting. Ken Woffenden seconded the motion. **Motion Carried Unanimously.** Chairman Bob Gear adjourned the meeting at 3:56 p.m.



SEAN T. DAVIS  
Secretary to the Council



Kevin Crowley  
CHAIRMAN