



Joint Benton/Franklin Local Emergency Planning Committee December 7, 2023 Meeting Minutes

- I. Meeting was called to order by Deanna Davis, Benton County Emergency Management, at 10:03 AM.
- II. LEPC Members Present:

In Person:

Eli Elisondo – Christensen Inc.
Brian Fackler- Benton Franklin Health District
Jordan Hanes- Benton County Emergency Management
Carli Luppold – Benton County Emergency Management
Deanna Davis- Benton County Emergency Management
Sean Davis, Franklin County Emergency Management
Kerri Macomber- AgReserves
Brooks Stanfield – EPA
Sam Hunn – WA State Ecology- Spills
Chuck Forester – American Red Cross
Samantha Sanchez – American Red Cross
Lance Carter – Simplot
Chad H. – Simplot
Susanne Mensik – 10th Homeland Response Force
Vasily Kravtsov – Tree Top
Andrey Sloboda – Lamb Weston
Beth Bengé – WA State Ecology

Virtual:

Beki Hammons - Kadlec
Grey Kesterson - Lamb Weston- Patterson
Michael Heffner – Kennewick Fire Dept.
Jeremy Turner – Coyote Ridge Correction
Doug Frenette – US Ecology
Kathy Wyatt – Columbia Basin Blends
Sam Landa – Tree Top
Bruce Dejong – Milne Fruit
David Pierce – Wyckoff Farms
Stephanie Hakala – WA State Emg. Mgmt



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- III. Approval of Minutes from the September 7, 2023, meeting
 - i. Eli Elisondo gave motion, Brooks Stanfield seconded, group vote, motion approved unanimously.

- IV. New Business
 - 1. Election of chair and vice chair for Benton-Franklin County LEPC
 - i. Eli Elisondo self-nominated for the LEPC Chairman for calendar year 2024 – no other nominations were made. LEPC members voted unanimously in favor of Eli Elisondo’s appointment as Chairman.
 - ii. Sam Hunt self-nominated for the Vice Chairman for calendar year 2024 – no other nominations were made. LEPC members voted unanimously in favor of Sam Hunt’s appointment.

- 2. SERC Update

SERC is the State level version of the LEPC. Sean Davis is the Eastern Washington representative that sends those emails you may receive regarding Tier II reporting and other LEPC notifications.

Last update went out about 2 days ago if you are not receiving LEPC/SERC emails please email Sean or Deanna.

- 3. LEPC Tribal Conference – The **date** for the 2024 LEPC Conference is April 23-25, 2023 at Central Washington University, Ellensburg WA.

The LEPC Chairman is eligible for hotel expense to be paid by the SERC.

Save the date page was included in the calendar invite to this meeting. There are a limited amount of lodging slots available so sign up as soon as possible. Please reach out to your local fire departments for training on site so they are familiar with your facility.

- 4. Eastside HAZMAT Workshop is May 3-5, 2024 and location will in Wenatchee

- 5. ESF 10 review and approval for Benton County

The ESF 10, Hazardous Material plan was sent via email to the LEPC in advance of the meeting for their review. The plan update included updates to the Tier II reporters information and Extremely Hazardous substances. As well as updates to the drill/exercise information in the plan.



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Eli Elisondo motion to approve the plan, Brooks Stanfield seconded, motion carried.

The plan will be sent to the SERC in December

6. Tier II Reporting

- a. 2023 Tier II Reporting - deadline March 1, 2024
- b. Report submission – email .pdf preferred
 - i. sdavis@franklincountywa.gov – Franklin
 - ii. d.davis@bces.wa.gov - Benton

7. Any Major Reported Spills / Leaks for discussion –

Remember to make your required calls to Washington State Duty Officer, National Response Center (NRC) and Local LEPC. – A call to 911 does not guarantee a notification to your LEPC.

Make sure to follow up within 30 days using the Emergency Release Follow Up Notification form.

A quick checklist sheet will be sent to LEPC members as a tool to use when reporting spills.

Note from Ecology – Spill Response – the numbers for the Regional offices are as follows:

Benton County reports to Central Region Office (Yakima) 509-575-2490

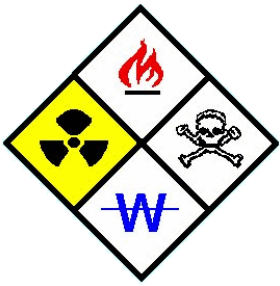
Franklin County reports to Eastern Region Office (Spokane) 509-329-3400

Benton County – Spill Report Discussion

One spill report with Lamb Weston- Patterson- details will be discussed at next LEPC meeting.

Franklin County – Spill Report Discussion

- 5 were with BNSF (not very major spills at BNSF)
- Report of a capsized boat that was leaking an unknown fuel
- Tank truck that leaked fuel a long way in Franklin County



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- The police academy used so much tear gas that people were coming to the hospital with throat and eye irritation.

8. Round table –
There was discussion about available training - specifically confined space.

V. **2024** Benton/Franklin LEPC Meeting Schedule

1. March 7, 2024
2. June 6, 2024
3. September 5, 2024
4. December 5, 2024

Place holder calendar appointments will be sent in early January and meeting confirmation, location and agenda will be sent approximately a week before the meeting date.

VI. Adjournment

Meeting was adjourned at 10:38 AM

EPCRA (Emergency Planning and Community Right-to-Know Act)

40 CFR Part 355.40

Section 304 - [Emergency Release Reporting](#)

There are no penalties for reporting a spill unnecessarily, but there may be significant penalties for not reporting one.

You must report a release of a hazardous substance that could expose anyone outside of your facility. This includes releases from motor vehicles, rolling stock, and aircraft.

Immediately call the required emergency numbers:

- The [SERC/Washington Emergency Management Division](#): 800-258-5990
- Washington Department of Ecology Regional Office:
 - Benton County call
 - Central Region Office in Yakima
 - 509-575-2490
 - Franklin County call
 - Eastern Region Office in Spokane
 - 509-329-3400
- Your [LEPC](#)
 - Benton County – Deanna Davis d.davis@bces.wa.gov , 509-628-8092 (Office) or 509 380-4522 (Cell)
 - Franklin County – Sean Davis sdavis@franklincountywa.gov , 509 545-3546 (office) or 509 492-1373 (Cell)
- National Response Center: 800-424-8802
 - You must call this number if you released an EHS/CERCLA hazardous substances.

Follow up Notification

Within **30 days**, you must send a follow-up notification to the SERC and your LEPC using the [Emergency Release Follow up Notification form](#).

Continuous releases

If you release a similar amount of hazardous substances consistently, you may fall under the continuous release reporting regulation ([40 CFR §302.8](#)). Find:

- [Reporting guidance and requirements.](#)
- [Continuous release forms.](#)

Community Right-to-Know Specialist

epcra@ecy.wa.gov

800-633-7585

Type of Spill	Reporting Requirements	Required Contacts
Oil and hazardous substance spills to water	<ul style="list-style-type: none"> Report it immediately 	<ul style="list-style-type: none"> National Response Center at 1-800-424-8802 Washington Emergency Management Division at 1-800-258-5990
Release of hazardous or extremely hazardous substance	<ul style="list-style-type: none"> Report it immediately. See full EPCRA reporting requirements. 	<ul style="list-style-type: none"> The State Emergency Response Commission (SERC) at 1-800-258-5990 Your Local Emergency Planning Committee (LEPC) The National Response Center at 1-800-424-8802
Dangerous waste	<ul style="list-style-type: none"> Report it immediately. 	<ul style="list-style-type: none"> Call 911 Notify the appropriate Ecology regional office For unplanned episodic events, also contact an HWTR regional office within 72 hrs.
Leaking underground storage tanks	<ul style="list-style-type: none"> Report within 24 hours. 	<ul style="list-style-type: none"> Notify the appropriate Ecology regional office
Oil spills to ground	<ul style="list-style-type: none"> Report within 90 days. Oil industry contingency plan holders may have different reporting timeframes designated by their contingency plans. 	<ul style="list-style-type: none"> Notify the appropriate Ecology regional office
Spills to air	<ul style="list-style-type: none"> Report within 90 days 	<ul style="list-style-type: none"> Notify the appropriate Ecology regional office