

Franklin County Emergency Management

Meeting Minutes

**January 18<sup>th</sup> 2024**

**I. Call to Order**

Vice Chairman Cade Scott called the meeting to order at 3:30 p.m.

**Board Members Present**

Pat Reid, City of Pasco  
Michael Robitaille, City of Kahlotus (virtual)  
Cade Scott, City of Mesa  
Rocky Mullen, Franklin County (virtual)  
Clint Didier, Franklin County (virtual)

**Board Members Absent**

Blanche Barajas, City of Pasco  
Ken Woffenden, City of Connell

**Staff Present**

Sean Davis, Director  
Jordan Hanes, Deputy Director

**Guests**

None

**II. Approval of Agenda**

Pat Reid moved to approve the agenda. Michael Robitaille seconded the motion.

**Motion Carried Unanimously**

**III. Approval of Consent Agenda**

- a. Board Minutes from October 19, 2023
- b. Approval of Voucher Numbers 103031 thru 103057 in the amount of \$20,738.18
- c. Approval of Program/Budget Recaps
  - Columbia Generating Station Nuclear Program
  - Department of Energy - Hanford Program
  - Emergency Preparedness Program Grants (EMPG)
  - Jurisdiction/Local Funding Program
  - Homeland Security Program Grants
    - State Homeland Security Programs (SHSP)
      1. SHSP 2022
      2. SHSP2023
  - No questions from the Board.

Pat Reid moved to approve the Consent Agenda as presented. Rocky Mullen seconded the motion. **Motion Carried Unanimously**

**IV. New Business**

- a. The FCEM Director introduced Jordan Hanes to the Board. Jordan was a previous FCEM employee and has returned as the Deputy Director.
- b. The FCEM Director presented the 2023 FCEM Directors report that highlights the agencies accomplishments through the previous calendar year.
- c. Pat Reid made a motion to approve the January 2024 Franklin County DOE Response Plan via resolution 24-01 as presented. Michael Robitaille seconded the motion. **Motion Carried Unanimously**
- d. The FCEM Director and Deputy Director briefed the Board Members on the upcoming Nuclear Plant exercises, and that they will be conducted over two consecutive days – February 6-7 and March 26-27.
- e. Pat Reid made a motion to incorporate Franklin County's Family and Medical Leave Policy (FC Resolution 2021-293) into the FCEM Policy Manual and mirror the counties policy as closely as possible. Rocky Mullen seconded the motion. **Motion Carried Unanimously**
- f. The FCEM Director briefed the board on the status of two planning grants that FCEM had applied for.
  - Hazard Mitigation Grant – awarded from FEMA for \$65,000. Contract is being drafted to receive the grant.
  - Community Wildfire Protection Plan application has been received and will be evaluated for selection in March. Grant application was for \$65,000.
- g. The FCEM Director briefed the board on the proposed projects that have been included in our 2024 State Homeland Security Program grant application:
  - CodeRED - \$18,000
  - FCSO alternate EOC/Dispatch area - \$100,000
  - SWAT Vehicle repair of cargo/personnel area - \$115,000
  - FCEM EOC/Office Server & storage replacement - \$ 44,000

**V. Unfinished Business**

- a. None

VI. Next Meeting Dates

Thursday, April 18, 2024 at 3:30 p.m.  
Thursday, July 18, 2024 at 3:30 p.m.  
Thursday, October 17, 2024 at 3:30 p.m.

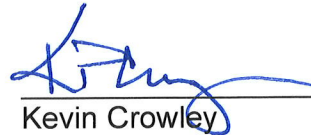
IX. Adjournment

Pat Reid moved to adjourn the meeting. Michael Robitaille seconded the motion.  
**Motion Carried Unanimously.** Vice Chairman Cade Scott adjourned the meeting  
at 3:51 p.m.



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SEAN T. DAVIS  
Secretary to the Council



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Kevin Crowley  
CHAIRMAN