

# Franklin County Emergency Management

## Meeting Minutes

**April 17<sup>th</sup> 2025**

### I. **Call to Order**

Chairman Kevin Crowley called the meeting to order at 3:32 p.m.

#### **Board Members Present**

Kevin Crowley, City of Pasco  
Charles Grimm, City of Pasco (virtual)  
Ken Woffenden, City of Connell  
Cade Scott, City of Mesa  
Perrie Robitaille, City of Kahlotus (alternate)  
Clint Didier, Franklin County (virtual)

#### **Board Members Absent**

Michael Robitaille, City of Kahlotus  
Rocky Mullen, Franklin County

#### **Staff Present**

Sean Davis, Director  
Jordan Hanes, Deputy Director

#### **Guests**

None

### II. **Approval of Agenda**

Charles Grimm moved to approve the agenda. Cade Scott seconded the motion.

**Motion Carried Unanimously**

### III. **Approval of Consent Agenda**

- a. Board Minutes from October 17, 2024
- b. Approval of Voucher Numbers **103189** thru **103218** in the amount of **\$74,860.16**
- c. Approval of Program/Budget Recaps
  - Columbia Generating Station Nuclear Program
  - Department of Energy - Hanford Program
  - Emergency Preparedness Program Grants (EMPG)
  - Jurisdiction/Local Funding Program
  - Homeland Security Program Grants
    - State Homeland Security Programs (SHSP)

1. SHSP 2024
  - Hazard Mitigation Plan (HMP) Grant

Charles Grimm moved to approve the Consent Agenda as presented. Cade Scott seconded the motion. **Motion Carried Unanimously**

#### IV. New Business

- a. The FCEM Director presented Resolution 01-2025 Utilizing MRSC Roster Services to the FCEM Board. The Resolution will authorize FCEM to use all three MRSC roster services (Small Works, Consultant Services & Vendor). Cade Scott moved to approve Resolution 01-2025 as presented. Clint Didier seconded the motion. **Motion Carried Unanimously**
- b. The FCEM Director informed the Board that FCEM had four small rolling racks with stanchions that were being disposed of, and asked if they knew of anyone that could use them before being trashed or given to Goodwill. The stanchions have a value of roughly \$30ea.
- c. The FCEM Director briefed the FCEM Board on the status of the agency's grants with the current situation with the current Federal Administration's lockdown and review of all Federal Grant programs. The situation is changing daily and the Director will keep the Board apprised of any major impacts as they arise. The Director briefed on each of the grant programs. CWPP Grant has been signed by WA DNR and our contract and should start progressing quickly. The Director emphasized that the Homeland Security and EMPG grants are administered by FEMA and are being highly scrutinized by the current Federal Administration and may see significant reductions. If EMPG is reduced significantly or lost altogether, that may cause a reduction in FCEM staff by at least one FTE if other funding cannot be acquired. The DOE-Hanford Grant is still functioning normally as well as the nuclear plant grant.

#### V. Unfinished Business

- a. The Director briefed the FCEM Board on the status of the Community Wildfire Protection Plan Grant. The grant contracts have been fully signed/executed and we should start seeing progress on the planning updated quickly.
- b. The Director briefed the FCEM Board on the status of the Hazard Mitigation Plan Grant. Our revision is about 75% complete. FEMA had stopped approving these plans until they received the new guidance from the new Federal Administration. They received the new guidance and approved the first HMP of 2025 in mid-April. Our work on this plan included some of the information that was previously required and will now not be included in the current 2025 guidance. When we submit our

completed plan to WA EMD and FEMA, they will review our HMP to ensure it meets current federal guidance/standards.

**VI. Next Meeting Dates**

**Thursday, July 17, 2025 at 3:30 p.m.**  
**Thursday, October 16, 2025 at 3:30 p.m.**

**VII. Adjournment**

Chairman Kevin Crowley adjourned the meeting at 3:57 p.m.

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SEAN T. DAVIS  
Secretary to the Council

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KEVIN CROWLEY  
Chairman