

Franklin County Emergency Management

Meeting Minutes

January 15, 2026

I. **Call to Order**

Chairman Kevin Crowley called the meeting to order at 3:30 p.m.

Council Present

Kevin Crowley, City of Pasco
Charles Grimm, City of Pasco
Ken Woffenden, City of Connell
Clint Didier, Franklin County (virtual)
Michael Robitaille, City of Kahlotus (virtual)
Cade Scott, City of Mesa

Council Absent

Rocky Mullen, Franklin County

Staff Present

Jordan Hanes, Deputy Director

Staff Absent

Sean Davis, Director

Guests

None

II. **Approval of Agenda**

Cade Scott moved to approve the agenda. Ken Woffenden seconded the motion.

Motion Carried Unanimously

III. **Approval of Consent Agenda**

- a. Board Minutes from October 16, 2025
- b. Voucher Numbers **103295** thru **103334** in the amount of **\$64,402.04**
- c. Program/Budget Recaps
 - Columbia Generating Station Nuclear Program
 - Department of Energy - Hanford Program
 - Jurisdiction/Local Funding Program
 - Homeland Security Program Grants
 - State Homeland Security Programs (SHSP)
 1. SHSP 2024
 - Hazard Mitigation Grant
 - Community Wildfire Protection Plan Grant

Ken Woffenden moved to approve the Consent Agenda (items a-c) as presented. Cade Scott seconded the motion. **Motion Carried Unanimously**

IV. New Business

a. **Surplus/disposal of FCEM Equipment**

- 2006 Samsung 37" LCD TV SAMLNS4095D & stand, Tag 000367
- Dell SFF Precision 3460 Workstation, Tag 000569
- Dell AOI OptiPlex 790 All-in One computer, Tag 000563
- Dell AOI OptiPlex 790 All-in One computer, Tag 000566
- Dell AOI OptiPlex 790 All-in One computer, Tag 000565

Cade Scott moved to approve disposal of the FCEM Equipment as presented. Michael Robitaille seconded the motion. **Motion Carried Unanimously**

b. **2025 Director's Report**

- The FCEM Deputy Director briefed the FCEM Board on the agency accomplishments for the calendar year 2025 from the 2025 Director's Report.

c. **Nuclear Plant Exercise**

- The FCEM Deputy Director briefed the FCEM Board on the Nuclear Plant dress rehearsal and evaluated exercises scheduled 02/24/2026 and 03/24/2026 respectively.

d. **Current FCEM Board Member Signatures and Info for FC Auditor**

- The FCEM Deputy Director briefed the FCEM Board on the Franklin County Auditor's requirement to complete/sign the 2025 Special Purpose District Fact Sheet. The document was distributed for signatures to the FCEM Board members that were present.

V. Unfinished Business

a. **Hazard Mitigation Plan & Community Wildfire Protection Plan**

- The FCEM Deputy Director briefed the FCEM Board on the status of the Hazard Mitigation and Community Wildfire Protection Plans.

VI. Next Meeting Dates

Thursday, April 16, 2026, at 3:30 p.m.

Thursday, July 16, 2026, at 3:30 p.m.

Thursday, October 15, 2026, at 3:30 p.m.

IX. **Adjournment**

Cade Scott moved to adjourn the meeting at 3:55 pm. Charles Grimm seconded the motion. **Motion Carried Unanimously**



SEAN T. DAVIS
Secretary to the Council



Kevin Crowley
CHAIRMAN